



The **purpose** of the Utah Commission on Service and Volunteerism is to enable individuals, communities and organizations in Utah to benefit from the service, power, skills, and passion of volunteers. Our **mission** is to strengthen Utah communities through the power of service and volunteerism. Our **vision** is vibrant, productive communities with active, engaged citizens.

Minutes

COMMISSION MEETING

July 17, 2014

2:00 P.M. to 4:00 P.M.

State Capitol Board Room

ATTENDEES:

COMMISSIONERS:

LG Spencer Cox
Dwight Rasmussen
Anne O'Brien
Jeanne Hall
Ron Humphries
Diane Lewis
Sue Okroy

Bill Crim

Chris Bray
Jake Murakami

Guests

Dave Bastian
Seth Van Horn
Matt Wirthlin
Barbara Thurgood

Staff

LaDawn Stoddard
Don Willie
Pearl Wright
Katie Barlow
Tracy Bodily
Rochelle Runge

WELCOME/GOVERNANCE

DWIGHT RASMUSSEN

Approval of Minutes

Motion to approve May Board Meeting minutes by Chris Bray. Ron Humphries seconded the motion. Vote carried unanimously.

Power of Service

The Commission honored Holland & Hart law firm for their volunteer efforts in the community. Per the UServeUtah strategic plan, the board will recognize service champions regularly at Commission meetings. This year marks the firm's 20th anniversary, and to celebrate, the firm accepted Governor Gary Herbert's challenge to do 20 more hours of service in 2014 by engaging more than 125 attorneys at Kearns Junior High to complete renovation and restoration projects in preparation for the new school year. Holland and Hart demonstrates their commitment to volunteerism within their community year after year, thus being recommended for the Power of Service award.

National Conference on Service and Volunteering Update

Commissioners Chris Bray, Erica Dahl, and Julie Fisher attended the National Conference on Service and Volunteerism in Atlanta, Georgia this past June. Chris Bray shared best practices, trends in other states, and opportunities for the Commission to be aware of and explore in the future. Some of the topics relevant to the strategic plan include nonprofit management/capacity building, mobilizing low-income volunteers, and military/collective impact for veterans. LaDawn Stoddard added three additional areas that also relate to UServeUtah's plan: The Billion and

Change (pro bono skilled based volunteers), Cities of Service (community based, municipalities-focused) Service Enterprise Model (volunteer engagement in non-profits)

Utah Philanthropy Day

In May, Chris Bray presented the idea of partnering with Utah Philanthropy Day and adopting UServeUtah's two awards to their award ceremony in November. The Utah Philanthropy Day committee subsequently voted for inclusion of the Governor's Lifetime Achievement Award and the Lieutenant Governor's Civic engagement awards and forming a stronger partnership with UServeUtah. Nominations have been accepted for all awards and recipients will be informed in the coming months. In the future, commissioners should look strategically at how UServeUtah's awards can be incorporated into Utah Philanthropy Day more seamlessly.

20th Anniversary Update

Between July and August, UServeUtah is promoting engagement in the focus areas of Environmental Stewardship and Veterans/Military Families. The next focus area, Disaster Preparedness, will begin in September. Commissioners were given "Pay-it-Forward" cards and encouraged to promote the cards among their constituencies and partners. As part of the 20th anniversary, Rochelle Runge will be collecting favorite memories and milestones from Commissioners.

September Commission Meeting

A number of staff and commissioner have scheduling conflicts with the next board meeting, which is slated to be held on September 18th. It was proposed that the meeting be rescheduled for September 25th. All commissioners present agreed to make the change.

AmeriCorps Program: Utah Conservation Corps

Dave Bastian and Seth Van Horn from Utah Conservation Corps presented information about their AmeriCorps program. The program engages youth in statewide environmental stewardship projects such as wilderness first aid, habitat restoration, and recreational infrastructure. With an emphasis on training the future leadership of environmental agencies, UCC prepare youth to work in open space organizations such as the Bureau of Land Management and the Forest Service. Approximately 100 members serve in the Utah Conservation Corps program. In addition to environmental maintenance, UCC also helps organizations who manage public lands to provide ADA complaint access to those with disabilities through its Access to Service program and have written a book about how to use people with disabilities in the conservation corps world. They also train veterans and help them find jobs in public land management. The bilingual youth corps is a program where non-native English speakers are hired to produce all training materials in other languages in addition to outdoor land management projects. UCC is also federally-registered for deployment in disaster recovery/relief activities, such as Hurricane Sandy. Commissioners were invited to share their knowledge on how UCC can better reach out to and target veterans who could get involved in their program.

COMMITTEE REPORTS

National Service

On May 27, a review committee met to determine formula funding for 2014-2015. Ten applications for formula funding were received and eight programs were awarded funding for the next year. Two new programs will receive funding include Boys and Girls Club of Utah County and Four Corners of Outdoor Education, who will receive a \$50,000 planning grant. Habitat for Humanity of Utah County, who was funded in the last year, will not move forward with AmeriCorps funding due to issues in grant compliance. Handouts with Utah's competitive and formula funding portfolios and funding decisions were distributed.

Motion to ratify committee allocations on formula funding made by Chris Bray. Seconded by Anne O'Brien. Vote carried unanimously.

During the second week in September, UServeUtah will be hosting a 20th Anniversary wrap-up event and AmeriCorps member gathering at the State Capitol on September 11 from 2-7pm and will include a networking activity, barbeque, and service project which will be in conjunction with the United Way's Day of Caring event and September 11 National Day of Service. On September 12th from 8:30-3:00pm, the member gathering will continue with a networking breakfast, an AmeriCorps Alumni panel, a national swearing in ceremony that will be conducted via satellite by President Obama, member training activities, and possible remarks from the Lieutenant Governor. Commissioners were invited and encouraged to attend any of the activities during these two days.

UServeUtah has requested a grant in the amount of \$50,000 to host the AmeriCorps Pacific Cluster National Service Conference in to be held in Salt Lake City in Spring 2015. The funds will be used for the planning, implementation and fiscal oversight of the conference. Notice of funding will be given in September, but because UServeUtah is the only applicant for the Pacific region, planning will begin immediately. The proposed regional three day conference will include competencies/performance measures, grant compliance, and other applicable subjects with a minimum attendance of 220 individuals from 13 states.

Disaster Services

Two Spontaneous Volunteer Management trainings were held by UServeUtah in Provo and Layton in late-May and early July. Trainers included LaDawn Stoddard, Diane Lewis, Tracy Bodily, Wade Mathews, and Ken Kraudy. Approximately 42 individuals from 15 municipalities received training at the Provo Spontaneous Volunteer Management training. On July 9th, the Layton training engaged 37 attendees from 14 local municipalities with trainings provided by LaDawn Stoddard, Tracy Bodily, and Wade Mathews. The next training will be held in Logan on October 10th. Commissioners are invited to participate in this training.

The Disaster Services committee is in the process of reviewing standard operating procedures and guidelines from other states for Utah's State Emergency Response Team (SERT) volunteer and donations management component and hope to be entirely adopted by January 2015.

Community Engagement

The Commission staff will be releasing a request for proposals to fund projects related to September 11th National Day of Service. Approximately \$15,000 in funding will be awarded to nonprofits who carry out these projects during the second week in September.

The Commission has submitted a grant request to the Corporation for National and Community Service for the Volunteer Generation Fund. This money will allow for accelerated activity around three priorities within the UServeUtah strategic plan: supporting training work, business engagement, and helping municipalities with their volunteer engagement. The grant monies would be \$140,000 for three years, totaling \$420,000.

A motion was proposed to ratify the submission of the grant application for the Volunteer Generation Fund by Ron Humphries. Seconded by Jeanne. Vote carried unanimously. 3:35 pm

The subcommittee has been working to find a replacement software for Volunteer Solutions that can be used statewide for organizations to post and volunteers to find all volunteer opportunities in Utah. The vision is to have a single, easy-to-use database that houses all volunteer opportunities across the state. The committee has been researching possible replacements and facilitating a discussion about implementation of such software. It is anticipated that a decision will be made and implemented by the end of 2014. Ron Humphries is communicating with the LDS Church about a software piece worth exploring and will know by Monday, July 21.

WRAP-UP

Motion to adjourn by Bill Crim, seconded Jeanne Hall. Vote carried by all.

ACTION ITEMS:

Possible future conversation with United Way, Utah Nonprofits Association on how to engage in collective impact around some of the ideas presented at the National Conference on Service and Volunteerism. Opportunity to form a committee of commissioners to incorporate some ideas in November meeting as part of the evaluation of our strategic plan.

Rochelle Runge to follow up with organizations that use volunteers to see if there is an increase of volunteers in nonprofits as a result of the Pay-it-Forward campaign.

Staff follow up with all commissioners about memories/favorite milestones for the 20th anniversary

LaDawn Stoddard to send new calendar invite for Sept 25 commission meeting.

Ron Humphries to follow up by July 21 about LDS Church volunteer matching software.

DATES TO REMEMBER

- SEPT 11TH SEPTEMBER 11TH NATIONAL DAY OF SERVICE
- SEPT 12TH AMERICORPS MEMBER SWEARING-IN/GATHERING
- SEPT 25TH NEXT COMMISSION MEETING
- OCT 10TH SPONTANEOUS VOLUNTEER MANAGEMENT TRAINING – LOGAN
- OCT 15TH AMERICORPS PROGRAM DIRECTOR TRAINING
- NOV 13TH UTAH PHILANTHROPY DAY EVENT